



# The Hong Kong Academy of Nursing Limited

## 香港護理專科學院有限公司

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Company Registry No. 1669544

### **Minutes of the 8th Annual General Meeting**

Held on 22 June 2019 (Saturday), 9:30 a.m.  
LG2, School of Nursing, Princess Margaret Hospital  
232 Lai King Hill Road, Lai Chi Kok, Hong Kong SAR

#### **Present**

#### **The Hong Kong Academy of Nursing Limited (“Academy”) Office Bearers**

Prof. WONG Kam Yuet, Frances	President
Ms. LEE Wai Yee, Susanna	Vice President (Internal)
Ms. LEUNG Sui Kei, Civy	Vice President (External)
Ms. LI Yuk Lin, Helena	Vice President (Education)
Ms. NG Yee Man, Winnie	Hon. Secretary
Ms. CHAN Sau Kuen, Becky	Hon. Treasurer

#### **Institutional Member Representatives**

Ms. HUIE-ROSE Chi Kwan	President, HK College of Cardiac Nursing
Mr. WONG Kin Wing, Jimmy	President, HK College of Community & Public Health Nursing
Ms. HO Ka Man, Carmen	President, HK College of Critical Care Nursing
Prof. TIWARI Agnes	Proxy, HK College of Education & Research in Nursing
Dr. CHAN Chi Chung	President, HK College of Emergency Nursing
Ms. CHAN Sau Kuen, Becky	Council, HK College of Gerontology Nursing
Ms. LI Yuk Lin, Helena	President, HK College of Medical Nursing
Mr. MAK Kwok Fung, Michael	Proxy, HK College of Mental Health Nursing
Ms. CHAU Mo Ching, Macy	President, HK College of Midwives
Ms. CHONG Yuen Chun, Samantha	President, HK College of Nursing & Health Care Management
Ms. TANG Wai Chun, Alice	Proxy, HK College of Orthopaedic Nursing
Ms. LEE Wai Yee, Susanna	President, HK College of Paediatric Nursing
Mr. CHAN Hin Cheong, Vincent	President, HK College of Perioperative Nursing
Ms. OR Yuen Mai, Amy	President, HK College of Surgical Nursing

#### **Members**

Dr. LUM Shun Sui Susie	Immediate Past President
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Ms. CHEUNG Yuk Hung, Kathy	Council, The Hong Kong Academy of Nursing
Ms. NG Yee Man, Winnie	Council, The Hong Kong Academy of Nursing
Prof. CHAIR Sek Ying	FHKAN (Cardiac Nursing)
Ms. Margaret LEE	FHKAN (Critical Care Nursing)
Ms. FUNG Yuk Kuen, Sylvia	FHKAN (Education & Research in Nursing)
Ms. Manbo MAN	FHKAN (Midwifery)
Ms. LAI Shuet Fun, Adela	FHKAN (Nursing & Health Care Management)
Ms. NG Sze Ka	FHKAN (Paediatric)
Ms. Annie CHAN	FHKAN (Surgical Nursing)

**In attendance**

Mr. CHAN Wai Hei, William	HKAN Honorary Auditor
Dr. CHOW Yu Fat	Hon. Treasurer, HKAM
Mr. Lester HUANG	Legal Advisor
Mr. Andrew TSE	Barrister

**Apology**

Prof. LOKE Yuen Jean Tak Alice	President, HK College of Education & Research in Nursing
Mr. YEUNG Kin Keung, Frederick	President, HK College of Mental Health Nursing
Ms. KONG Ching Yan, Ivy	President, HK College of Orthopaedic Nursing
Ms. LIU Yuk Ling, Elaine	Council, The Hong Kong Academy of Nursing
Prof. WONG Chi Sang, Martin	Council, The Hong Kong Academy of Nursing
Ms. LAW Siu Ming, Susan	Hon. Professional Consultant, HKAN
Mrs. TIEN LUK Sau Kuen, Gloria	Hon. Executive Consultant, HKAN

**Minutes of Meeting**

**Quorum**

1. Prof. Frances K.Y. WONG, President, announced that due notice of meeting had been given to all Members and confirmed that there was sufficient quorum.

**Confirmation of minutes of last AGM**

1. Prof. Frances K.Y. WONG, President, welcomed Members to the 8th Annual General Meeting at 9:30 a.m.
2. Prof. WONG advised that the Minutes of the 7th AGM held on 16 June 2018 had been circulated prior to the meeting. There was no amendment to the minutes. Ms. Carmen K.M. HO proposed and Mr. Jimmy K.W. WONG seconded to confirm the AGM minutes.
3. Prof. WONG advised that the Minutes of the last EGM held on 13 April 2019 had been circulated prior to the meeting. There was no amendment to the minutes. Ms. Becky S.K. CHAN proposed and Dr. C.C. CHAN seconded to confirm the EGM minutes.

## **President Report**

1. Prof. Frances K.Y. WONG gave a detailed report of the work of the Academy in the past 12 months. The President Report included the achievements of the Council and its Committees, reports on the Academy Office, workshops, interviews with the media, meetings with the stakeholders and Government departments. It was noted that the Academy had been involved in many local and national professional activities.
2. Prof. WONG thanked the Patron, Honorary Advisors, Honorary Auditor, Honorary Legal Advisor, Honorary Consultant, Honorary Executive Consultant, the Office staff for their support to the Academy.

## **Audited Financial Report**

1. Prof. Frances K.Y. WONG called upon Ms. Becky S.K. CHAN, the Honorary Treasurer to report. Ms. CHAN reported that the reports had been circulated to Members prior to the meeting.
2. Ms. CHAN reported on the financial position of the Academy for the year ended 31<sup>st</sup> December 2018. The Academy ended the year with an accumulated fund of HK\$4,959,759. In the financial year 2018, a total of HK\$3,319,391 revenue was generated and HK\$2,822,252 operating expenses were incurred. No provision for Hong Kong profits tax had been made as the Academy was exempted from all taxes pursuant to Section 88 of the Inland Revenue Ordinance with effect from 8 January 2015. The net surplus for the year 2018 was HK\$497,139.
3. Ms. Helena Y.L. LI proposed and Mr. Vincent H.C. CHAN seconded to accept the Audited Financial Statements and Report of the Auditor for the period ended 31<sup>st</sup> December 2018.

## **Appreciation to the Outgoing Members**

1. Prof. Frances K.Y. WONG thanked Ms. Civy S.K. LEUNG, Ms. Elaine Y.L. LIU and Prof. Martin C.S. WONG, for the unfailing support to the Academy in the past year.

## **Appointment of Lay Members**

1. Prof. Frances K.Y. WONG welcomed the two new Lay Members, Dr. CHOW Yu Fat and Mr. Andrew TSE to the HKAN Council.

## **Appointment of Honorary Auditor**

1. Prof. Frances K.Y. WONG thanked Mr. CHAN Wai Hei William, the Honorary Auditor, for the unfailing support to the Academy in the past year. Ms. Helena Y.L. LI proposed and Dr. Susie S.S. LUM seconded to re-appoint Mr. CHAN Wai Hei William to be the Honorary Auditor.

## Election of the Elected Council Member

1. With the retirement of Ms. LEUNG Sui Kei, Civy and one newly added member, there were two council seats to be filled at this AGM. Four nominations were received. The nominees were:

Nominee's Name	Fellow Member	Nominated by
Prof. CHAIR Sek Ying	FHKAN (Cardiac)	HK College of Cardiac Nursing
Ms. CHAN Yin Ping, Annie	FHKAN (Nursing & Health Care Management)	HK College of Medical Nursing
Prof. FUNG Yuk Kuen, Sylvia	FHKAN (Education & Research in Nursing)	HK College of Education & Research in Nursing
Ms. LEE Chung Yan, Margaret	FHKAN (Critical Care)	HK College of Critical Care Nursing

2. Prof. Frances K.Y. WONG introduced the nominees to the Members and the nominees each gave a 3-minutes brief introduction of themselves.
3. Legal Advisor, Mr. Lester HUANG reminded that only the Institutional Members could vote for the election of Council Members and the Institutional Members could appoint proxy to vote.
4. Mr. Lester HUANG and Honorary Auditor, Mr. William W.H. CHAN served as the two witnesses to the election process.
5. The election was by ballot and the two nominees with the highest votes would be elected.
6. The ballot papers were distributed to the representatives of the Institutional Members and being collected afterwards. Mr. Lester HUANG and Ms. Winnie Y.M. NG examined that all the 14 returned ballot papers were valid and counted the votes.
7. Prof. WONG announced that Prof. CHAIR Sek Ying and Prof. FUNG Yuk Kuen, Sylvia got the two highest votes and were elected the Council Members.

## Any Other Business

1. There was no other business.
2. The meeting was adjourned at 10:40 a.m.

Confirmed This on The 20th Day of June 2020

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Ms. NG Yee Man, Winnie  
Secretary to the HKAN 8<sup>th</sup> AGM  
The Hong Kong Academy of Nursing Ltd

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Prof. WONG Kam Yuet Frances  
President  
Chairperson to the HKAN 8<sup>th</sup> AGM  
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