



# The Hong Kong Academy of Nursing Limited

## 香港護理專科學院有限公司

LG1, School of Nursing, Princess Margaret Hospital, 232 Lai King Hill Road, Lai Chi Kok, Hong Kong SAR  
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Company Registry No. 1669544

### **Minutes of the 6th Annual General Meeting**

Held on 17 June 2017 (Saturday), 9:30 a.m.  
LG1, School of Nursing, Princess Margaret Hospital  
232 Lai King Hill Road, Lai Chi Kok, Hong Kong SAR

#### **Present**

#### **The Hong Kong Academy of Nursing Limited (“Academy”) Office Bearers**

Prof. WONG Kam Yuet, Frances,	President
Ms. LEE Wai Yee, Susanna	Vice President (Internal)
Ms. LEUNG Sui Kei, Civy	Vice President (External)
Ms. LAW Siu Ming, Susan	Hon. Secretary
Dr. WONG Yee Hing, Esther	Hon. Treasurer

#### **Institutional Member Representatives**

Prof. SIT Wing Hung, Janet	President, HK College of Cardiac Nursing
Ms. LAM Yin Ming	President, HK College of Community & Public Health Nursing
Dr. WONG Yee Hing, Esther	President, HK College of Critical Care Nursing
Dr. LI Ho Cheung, William	Proxy, HK College of Education & Research in Nursing
Ms. LI Ping, Serena	HK College of Emergency Nursing
Ms. CHAN Sau Kuen, Becky	Council, HK College of Gerontology Nursing
Ms. LI Yuk Lin, Helena	President, HK College of Medical Nursing
Mr. YEUNG Kin Keung, Frederick	President, HK College of Mental Health Nursing
Prof. WONG Kam Yuet, Frances	Proxy, HK College of Midwives
Ms. CHONG Yuen Chun, Samantha	Proxy, HK College of Nursing & Health Care Management
Mr. TSANG Wing Wah	President, HK College of Orthopaedic Nursing
Ms. LEE Wai Yee, Susanna	President, HK College of Paediatric Nursing
Mr. CHIU Hak Fai, Alick	President, HK College of Perioperative Nursing
Ms. LAW Siu Ming, Susan	President, HK College of Surgical Nursing

#### **Members**

Dr. CHAN Chi Chung	FHKAN (Emergency)
Ms. CHEUNG Yuk Hung Kathy	FHKAN (C&PH - Public Health)

Ms. HO Ka Man	FHKAN (Critical Care)
Ms. LEE Chu Kee, Angel	FHKAN (Education)
Ms. NG Yee Man, Winnie	FHKAN (Surgery)
Ms. OR Yuen Mai, Amy	FHKAN (Surgery)
Mr. POON Wai Kwong	FHKAN (Nursing & Health Care Management)
Mrs. TIEN LUK Sau Kuen, Gloria	FHKAN (Paediatrics)
Prof. WONG Chi Sang, Martin	Council, The Hong Kong Academy of Nursing

### **In attendance**

Mr. CHAN Wai Hei, William	HKAN Honorary Auditor
Ms. Canice Y. N. CHENG	Li, Tang & Chen & Company

### **Minutes of Meeting**

#### **Quorum**

1. Prof. Frances K.Y. WONG, President, announced that due notice of meeting had been given to all Members and confirmed that there was sufficient quorum.

#### **Confirmation of minutes of last AGM**

2. Prof. Frances K.Y. WONG, President, welcomed Members to the 6th Annual General Meeting at 9:30 a.m. Prof. WONG advised that the Minutes of the 5th AGM held on 18 June 2016 had been pre-circulated and the Minutes were confirmed with correction of a typo on surname of Ms. ~~LEE~~ LI Yuk Lin, Helena.

#### **President Report**

3. Prof. Frances K.Y. WONG gave a detailed report of the work of the Academy in the past 12 months. The President Report included the achievements of the Council and its Committees, reports on the Academy Office, special projects, workshops, interviews with the media, meetings with the stakeholders and Government departments.
4. Prof. Frances K.Y. WONG thanked the Patron, Honorary Advisors, Honorary Auditor, Honorary Legal Advisor, Honorary Consultant, Honorary Executive Consultant, the Office staff for their support to the Academy.
5. Special thanks to all parties involved in organizing The 9th International Council of Nurses (ICN) International Nurse Practitioner / Advanced Practice Nursing Network (INP/APNN) Conference in Hong Kong from 9-11 September 2016.
6. Ms. Serena P. LI proposed and Dr. Esther Y.H. WONG seconded to receive the President Report.

## Audited Financial Report

7. Prof. Frances K.Y. WONG called upon Dr. Esther Y.H. WONG, the Honorary Treasurer to report. Dr. Esther Y.H. WONG reported that the reports had been pre-circulated to Members.
8. Dr. Esther Y.H. WONG reported on the financial position of the Academy for the year ended 31<sup>st</sup> December 2016. The Academy ended the year with an accumulated fund of HK\$3,774,137. In the financial year 2016, total of HK\$4,561,403 revenue recognized and HK\$3,120,862 operating expenses were incurred. No provision for Hong Kong profits tax had been made as the Academy was exempted from all taxes pursuant to Section 88 of the Inland Revenue Ordinance with effect from 8 January 2015. The net surplus for the year 2016 was HK\$1,420,541.
9. Ms. Susanna W.Y. LEE proposed and Mr. Frederick K.K. YEUNG seconded to receive the audited Financial Statements and Report of the Auditor for the period ended 31<sup>st</sup> December 2016.
10. On the enquiry of Prof. Frances K.Y. WONG, Mr. William W.H. CHAN forecasted that there would be sufficient funding for 2017-2018.

## Appointment of Honorary Auditor

11. Prof. Frances K.Y. WONG thanked Mr. CHAN Wai Hei William, the Honorary Auditor, for the genuine support to the Academy in the past year. Ms. Susan S.M. LAW proposed and Mr. Alick H.F. CHIU seconded to re-appoint Mr. CHAN Wai Hei William to be the Honorary Auditor.

## Election of the Elected Council Member

12. With the retirement of Ms. LEUNG Sui Kei, Civy and resignation of Ms. CHONG Yuen Chun, Samantha, there were two council seats to be filled at this AGM. Four nominations were received. The nominees were:

Nominee's Name	Fellow Member	Nominated by
Ms. CHAU Mo Ching, Macy	FHKAN (Midwifery)	HK College of Midwives
Ms. LEUNG Sui Kei, Civy	FHKAN (Nursing & Health Care Management), and FHKAN (Surgery)	HK College of Nursing and Health Care Nursing
Ms. NG Yee Man, Winnie	FHKAN (Surgery)	HK College of Surgical Nursing
Mr. POON Wai Kwong	FHKAN (Nursing & Health Care Management)	HK College of Nursing and Health Care Nursing

13. Prof. Frances K.Y. WONG introduced the nominees to the Members and the nominees gave a brief self-introduction to the Members. Ms. Macy M.C. CHAU was not in Hong Kong and gave a video recorded self-introduction.
14. Honorary Auditor Mr. William W.H. CHAN served as witness to the election process.
15. The election was by ballot and the 2 nominees with the highest votes would be elected.
16. The ballot papers were distributed to the representatives of the Institutional Members and being collected afterwards. Mr. William W.H. CHAN examined that all the 14 returned ballot papers were valid and counted the votes.
17. Mr. William W.H. CHAN announced that Ms. LEUNG Sui Kei, Civy and Ms. NG Yee Man, Winnie got the two highest votes and were elected the Council Members.

#### **Any Other Business**

18. There was no other business.
19. The meeting was adjourned at 10:30 a.m.

Confirmed This on The 16th Day of June 2018

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Ms. LAW Siu Ming Susan  
Secretary to the HKAN 6<sup>th</sup> AGM  
The Hong Kong Academy of Nursing Ltd

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Prof. WONG Kam Yuet Frances  
President  
Chairperson to the HKAN 6<sup>th</sup> AGM  
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