

The Provisional Hong Kong Academy of Nursing Limited 臨時香港護理專科學院有限公司

LG1, School of Nursing, Princess Margaret Hospital, 232 Lai King Hill Road, Lai Chi Kok, Hong Kong SAR Email: info@hkan.hk Telephone: (852) 2370 0335 Fax: (852) 2370 0216

Company Registry No. 1669544

Minutes of the 3rd Annual General Meeting

Held on 20 September 2014 (Saturday), at 10:00 a.m. at Lecture Theatre, School of Nursing, Princess Margaret Hospital 232 Lai King Hill Road, Lai Chi Kok, Hong Kong SAR

Present

Dr. LUM Shun Sui, Susie

President of

The Provision of Hong Kong Academy of Nursing ("Academy")

Institutional Member Representatives

Prof. CHAIR Sek Ying

Ms. LAM Yin Ming

Dr. WONG Yee Hing, Esther

Prof. LOKE Yuen Jean Tak Alice

Ms. LI Ping, Serena

Ms. LEE Yuk Lin, Helena

Ms. SHAM So Yuen, Alice

Dr. TSO Shing Yuk, Alice

Mr. TSANG Wing Wah

Ms. LUK Sau Kuen, Gloria

Mr. CHIU Hak Fai, Alick

Ms. LAW Siu Ming, Susan

President, HK College of Cardiac Nursing

President, HK College of Community & Public Health Nursing

President, HK College of Critical Care Nursing

Vice President, HK College of Education & Research in Nursing

President, HK College of Emergency Nursing

President, HK College of Medical Nursing

President, HK College of Midwives

President, HK College of Nursing & Health Care Management

President, HK College of Orthopaedic Nursing

President, HK College of Paediatric Nursing

President, HK College of Perioperative Nursing

President, HK College of Surgical Nursing

Fellow Members

Ms. TSANG Hing Fan

Ms. TSANG Lai Han

Prof. WONG Kam Yuet, Frances

Ms. LI Fung Yu

Ms. LEUNG Sui Kei, Civy

HK College of Community and Public Health Nursing

HK College of Community and Public Health Nursing

HK College of Education and Research in Nursing

HK College of Midwives

HK College of Nursing and Health Care Management,

and, HK College of Surgical Nursing

Apology of Institutional Members

Mr. YUEN Chi Man, Anders

Mr. YEUNG Kin Keung, Frederick

President, HK College of Gerontology Nursing President, HK College of Mental Health Nursing

In attendance

Ms. Canice Y. N. CHENG Mr. Lester HUANG Prof. WONG Chi Sang Martin Mr. YEN Yuen Ho, Tony

Audit Manager, representing Honorary Auditor, Academy Honorary Legal Advisor, Academy Council Member, Academy Honorary Consultant, Academy

Minutes of Meeting

Quorum

1. Ms. Gloria S.K. LUK, Hon Secretary, announced that due notice of meeting had been given to all members and confirmed that there was sufficient quorum.

Confirmation of minutes of last AGM

 Dr. Susie S.S. LUM, the President, welcomed members to the 3rd Annual General Meeting at 10:05 am. Dr. LUM advised that the minutes of the 2nd AGM held on 7 October 2013 had been pre-circulated and the minutes were confirmed without amendment as proposed by Ms. Civy S.K. LEUNG and seconded by Ms Helena Y.K. LI.

President Report

- 3. Dr. Susie S.S. LUM went to give a detailed report of the work of the Academy in the past 12 months. The report included the achievements of the Council and its Committees. Reports on the Academy office, special projects, workshop and preparation for the legislation of the Hong Kong Academy of Nursing were also included. It was noted that the Academy had been involved in many local, national and international professional activities.
- Prof. Frances K.Y. WONG considered that it would be appropriate to put down the term of
 office of the outgoing and incoming appointed members during these 12 months.
 Members agreed.

Audited Financial Report

- 5. Dr. Susie S.S. LUM called upon Ms. Civy S.K. LEUNG, the Honorary Treasurer, who advised that the audited financial report had been pre-circulated.
- 6. Ms Civy LEUNG reported the financial position of the Academy for the year ended 31st December 2013. The Academy ended the year with an accumulated fund of HK\$1,469,878. In the financial year 2013, total of HK\$3,137,361 revenue recognized and HK\$2,119,745 operating expenses were incurred. Provision for Hong Kong profits tax of HK\$180,279 had been made on the estimated assessable profit for the year ended. The surplus and total comprehensive income for the year 2013 was HK\$837,337.
- Since there was no question raised, the audited financial statements and report of the auditors of the Academy for the period ended 31st December 2013 was confirmed as proposed by Dr. Esther Y.H. WONG and seconded by Ms. Serena P. LI.

Appointment of Honorary Auditor

8. Dr. Susie S.S. LUM thanked Mr. CHAN Wai Hei William, the Honorary Auditor, for the genuine support to the Academy in the past year. Prof. Frances K.Y. WONG proposed to re-appoint Mr. CHAN Wai Hei William to be the Honorary Auditor and seconded by Ms Civy S.K. LEUNG.

Election of the Council Member

- 9. With the retirement of Prof. FUNG Yuk Kuen Sylvia, there was one council seat to be filled at this AGM. Nomination was received from Hong Kong College of Paediatric Nursing, and Hong Kong College of Education and Research in Nursing. Both nominations was the same to nominate Prof. WONG Kam Yuet Frances, Fellow of The Provisional Hong Kong Academy of Nursing (Education & Research).
- Dr. Susie LUM introduced Prof. WONG Kam Yuet Frances to members. It was noted that Prof. Frances WONG had resigned from the capacity of college appointed member before being nominated.
- 11. As there was only one nominated candidate, Mr. Lester HUANG announced Prof. WONG Kam Yuet Frances has been elected by acclamation.
- 12. Vote of thanks was given to Prof Sylvia FUNG, the outgoing Council Member and Vice President (Internal Affairs) of the Academy.
- 13. Vote of thanks was given to Mr. Lester HUANG for his genuine service to the Academy.

Any Other Business

- 14. There was no other business.
- 15. Since there was no other business, the meeting was adjourned at 11:00 a.m.

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Day of

1 0015

Ms LUK Sau Kuen Gloria

Hon. Secretary

The Provisional Hong Kong

Academy of Nursing Limited

Dr. LUM Shun Sui Susie

President

The Provisional Hong Kong

Academy of Nursing Limited